

  
**HAMPTON HALL CLUB**

**Form 6: Application for Variance Request**

**Submission Date:** \_\_\_\_\_ **Application Fee:** \$300.00 **Lot #** \_\_\_\_\_  
(Check made payable to Hampton Hall Club Inc)

**Applicant Information:**

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

All applications for a Variance by any Owner shall require the applicant to notify the Hampton Hall General Manager, ARB, and all Owners within 200 feet of the applicant's Homesite (as measured from the Homesite's corners) by certified mail return receipt requested, of the nature and purpose of the requested variance by inclusion within the notice a copy of the owner's application. Before scheduling a variance hearing, the ARB shall be satisfied that all Owners within 200 feet of the applicable Homesite have been duly notified as required by this Section and that a copy of the application for the variance has been posted on the Hampton Hall website prior to hearing the applicant. Once the ARB is satisfied that all parties have been properly notified, the ARB shall schedule a hearing date no sooner than ten (10) days after satisfaction.

**Setback:**

Front	_____	vs.	_____
Rear	_____	vs.	_____
Right Side	_____	vs.	_____
Left Side	_____	vs.	_____

**Explanation of Variance Requested:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Justification:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitted by Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**ARB Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- |                                                                                       |             |                                                                          |
|---------------------------------------------------------------------------------------|-------------|--------------------------------------------------------------------------|
| <input type="checkbox"/> GM notified                                                  | Date: _____ | <input type="checkbox"/> Return receipt of all neighbors within 200 feet |
| <input type="checkbox"/> Variance posted to Hampton Hall Club website                 | Date: _____ |                                                                          |
| <input type="checkbox"/> ARB hearing to review variance request                       | Date: _____ |                                                                          |
| <input type="checkbox"/> Publication of Variance Order (within 10 days of granting)   | Date: _____ |                                                                          |
| <input type="checkbox"/> Appeals of ARB Variance decision (within 15 days of posting) | Date: _____ |                                                                          |



**HAMPTON HALL CLUB**

*Notification of Variance Request*

Date: \_\_\_\_\_

**Owner Information:**

Owner: \_\_\_\_\_ Lot #: \_\_\_\_\_

Address: \_\_\_\_\_

The above name property owner has requested a variance. This will exceed the normal setback requirements by \_\_\_\_\_. A copy of the proposed plans is available for your review in the ARB office or on the website.

\_\_\_\_\_ I am aware that the above-named owner has requested a variance on their property and I hereby **agree** with the granting of this variance.

\_\_\_\_\_ I hereby **do not agree** that a variance should be granted.

**Adjacent Property Owner:**

Owner: \_\_\_\_\_ Lot # \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please sign and return this form via mail or email to:**

Hampton Hall Club Architectural Review Board

170 Hampton Hall Blvd

Bluffton, SC 29910

Email: [ARB@hamptonhallsc.com](mailto:ARB@hamptonhallsc.com)